

## **SMITHVILLE BOARD OF ALDERMEN REGULAR SESSION**

February 16, 2021 7:00 p.m.  
City Hall Council Chambers

**Due to the COVID-19 pandemic this meeting was held via teleconference.**

**Mayor, Aldermen, and staff attended via Zoom meeting. The meeting was streamed live on the city's FaceBook page. Attendance in person by members of the public was not permitted.**

### **1. Call to Order**

Mayor Boley present via Zoom, called the meeting to order at 7:00 p.m. A quorum of the Board was present via Zoom meeting: John Chevalier, Steve Sarver, Marv Atkins, Melissa Wilson, Dan Ulledahl and Jeff Bloemker.

Staff present via Zoom: Cynthia Wagner, Anna Mitchell, Chuck Soules, Chief Jason Lockridge, Matt Denton, Stephen Larson, Jack Hendrix, and Linda Drummond.

### **2. Pledge of Allegiance lead by Mayor Boley**

### **3. Consent Agenda**

- **Minutes**

- February 2, 2021 Board of Alderman Work Session Minutes
- February 2, 2021 Board of Alderman Regular Session Minutes

- **Financial Report**

- December Finance Report

No discussion.

Alderman Chevalier moved to approve the consent agenda. Alderman Atkins seconded the motion.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the consent agenda approved.

## **REPORTS FROM OFFICERS AND STANDING COMMITTEES**

### **4. Committee Reports**

Alderswoman Wilson reported on the February 9 Finance Committee meeting. They discussed the tax revenue for the first quarter compared to last quarter last year. Some tax revenues were down but others were up but over-all we are good.

They also discussed at what point the City could turn over to the state outstanding checks and we found out that once there were three years old or older, they can be turned over to the state as unclaimed property. Stephen Larson, Finance Director

shared that after the Finance Committee meeting, he and his staff would prepare a procedure to start that process.

Alderwoman Wilson reported on the February 9 Planning and Zoning Commission meeting. They discussed the City ended the 2020 year with 50 single-family residential building permits and there are four so far this year.

Commercial building permits, there is a new building that is going up in the Market Place south of Scooters. The City has received the first new tenant finish application which means they will go ahead and finish that one section of that building for a new business that will be going in there. The First Industrial Park is looking to expand some of the lots in that final phase.

They also approved the initial zoning for four properties to R-1B that is on the agenda tonight.

## **5. City Administrator's Report**

Cynthia noted a few items in addition to what was included in the packet. Cynthia first introduced Anna Mitchell, the new Assistant City Administrator. Anna started with the City today and hit the ground running a little slowly as we opened City Hall a bit late this morning as we responded to the weather in the area.

The staff report includes information about our snow removal response through last Thursday. The street crew continues snow removal efforts continuing to treat and plow streets, as necessary.

The water department has responded to eleven frozen service lines, four frozen meters and repaired two main breaks. Over the weekend the north booster station lost power. The station fills the northwest tower and maintains pressure for the north end of town. We do have a generator at the station that powered up and maintained pressure and service for the area. The Risk and Resiliency Plan on the agenda this evening will address areas like this, it will review those areas of exposure, potential risk and make recommendations with regard to how to address threats and potential issues with regard to system capability. The Risk and Resiliency Plan will help with the assessment of those items necessary for providing safe drinking water to the community.

Cynthia noted that she had just received a text from our contact at Evergy that the next 24 to 48 hours remain critical in terms of potential for load reduction events including morning and evening peak hours. They continue to ask customers to conserve energy and they are working with large customers on voluntary curtailment of services. We can anticipate additional rolling blackouts.

Late this afternoon we received information from WCA. They are suspending their recycling collection this week in order to focus on trash collection. They will allow expanded volumes next week for their recycling pick-up.

This morning, staff met with the contractor and architects for renovation of City Hall. We have shifted services for the public from the front of the building on West Main Street to the rear of the building access through the West Meadow Street side entrance. Public parking is in the rear parking lot off West Meadow Street. The renovation demolition and renovation will begin next Monday, February 22. The contractor will place the dumpster for two to three weeks in front of City Hall. We anticipate that it will be placed next Monday.

Staff opened bids today for the slip line sewer project. Cynthia said that she and Chuck were talking late this afternoon and staff will bring a budget amendment forward on the next agenda to allow funding for that. Cynthia said if the Board will recall that information was outlined in the Administrator's report. \$200,000 was included in the 2020 budget that we did not expend for a maintenance program for older sewer lines. The bids came in far better than what staff had anticipated, and we would recommend still amending the budget to allow for the amount that was budgeted last year in order to do camera work on the lines under Main Street, so we know the condition of those lines prior to beginning Streetscape. Staff would also look at adding some work to the plan so that we can address more with the better bid. That information will be coming for Board action on March 2.

## **ORDINANCES & RESOLUTIONS**

### **6. Bill No. 2886-21, Purchasing Agreement with Greenbush – 2<sup>nd</sup> Reading**

Alderman Chevalier moved to approve Bill No. 2886-21, authorizing the Mayor to sign on behalf of the City the Participation Agreement with Greenbush-The Southeast Kansas Education Service. 2<sup>nd</sup> reading by title only. Alderwoman Wilson seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Bloemker – Aye, Alderman Sarver – Aye, Alderman Chevalier – Aye,  
Alderwoman Wilson – Aye, Alderman Atkins – Aye, Alderman Ulledahl – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2886-21 approved.

### **7. Bill No. 2887-21, Amending Section 120.030, Acknowledgement of Meeting Date Change – 1<sup>st</sup> Reading**

Alderman Chevalier moved to approve Bill No. 2887-21, repealing section 120.030, Board of Aldermen meetings and enacting in its place a new section 120.030, Board of Aldermen meetings and acknowledgement of meeting date change. 1<sup>st</sup> reading by title only. Alderman Sarver seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Sarver – Aye, Alderwoman Wilson – Aye, Alderman Ulledahl – Aye,  
Alderman Chevalier – Aye, Alderman Atkins – Aye, Alderman Bloemker – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2887-21 approved first reading.

**8. Bill No. 2888-21, Initial Zoning Certain Lots in Lakeside Crossing – 1<sup>st</sup> Reading**

Alderman Chevalier moved to approve Bill No. 2888-21, setting the initial zoning of Lots 9, 14, 26 and 40 in Lakeside Crossing. 1<sup>st</sup> reading by title only. Alderman Ulledahl seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Ulledahl – Aye, Alderman Atkins – Aye, Alderman Bloemker – Aye, Alderwoman Wilson – Aye, Alderman Sarver – Aye, Alderman Chevalier – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2888-21 approved first reading.

**9. Bill No. 2889-21, Destruction of Records – 1<sup>st</sup> Reading**

Alderman Chevalier moved to approve Bill No. 2889-21, authorizing staff to proceed with the destruction of certain administrative and finance documents as authorized by the retention and destruction schedule approved by the Secretary of State's Office. 1<sup>st</sup> reading by title only. Alderwoman Wilson seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Chevalier – Aye, Alderman Ulledahl – Aye, Alderman Bloemker – Aye, Alderwoman Wilson – Aye, Alderman Atkins – Aye, Alderman Sarver – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2889-21 approved first reading.

**10. Resolution 880, Adopting the Wastewater Master Plan**

Alderman Chevalier moved to approve Resolution 880, adopting the Wastewater Master Plan to define and prioritize wastewater infrastructure improvement needs within the next ten years. Alderwoman Wilson seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 880 approved.

**11. Resolution 881, Purchase of Sunshade Structure for the Splashpad**

Alderman Chevalier moved to approve Resolution 881, approving the purchase of the Sunshade Structure for the splashpad through the cooperative agreement with Greenbush in the amount not to exceed \$10,420. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 881 approved.

**12. Resolution 882, Amending the 2020-2021 Compensation Plan**

Alderman Chevalier moved to approve Resolution 882, amending the 2020-2021 Compensation Plan to include police officer signing incentives and field training pay. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 882 approved.

**13. Resolution 883, Event Fireworks Display Approval**

Alderman Chevalier moved to approve Resolution 883, approving a Fireworks Display at White Iron Ridge Event Center at 815 East 92 Highway on May 20, 2021. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 883 approved.

**14. Resolution 884, Residential Leak Adjustment**

Alderman Chevalier moved to approve Resolution 884, approving a leak adjustment of \$122.29 for residential utility billing customer David Petty, for his December 2020 utility bill. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 884 approved.

**15. Resolution 885, Authorization No. 93, Risk and Resiliency Assessment**

Alderman Chevalier moved to approve Resolution 885, authorizing, and directing the mayor to execute Authorization No. 93 with HDR Engineering, Inc. for engineering services for the AWIA Risk and Resiliency Assessment. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 885 approved.

**16. Resolution 886, Accepting Right-of-Way – Hillcrest Street and Raintree Lane**

Alderman Chevalier moved to approve Resolution 886, accepting certain road right-of-way for Hillcrest Street and Raintree Lane. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 886 approved.

**17. Resolution 887, Amendment No. 1, City Hall Renovation Project**

Alderman Chevalier moved to approve Resolution 887, approving Amendment No. 1, City Hall Renovation Project, in the amount not to exceed \$8,861. Alderman Sarver seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 887 approved.

**18. Resolution 888, Surplus City Property**

Alderman Chevalier moved to approve Resolution 888, directing the City purchasing agent to dispose of certain equipment in its possession as surplus and no longer of value. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 888 approved.

**OTHER MATTERS BEFORE THE BOARD**

**19. Public Comment**

None

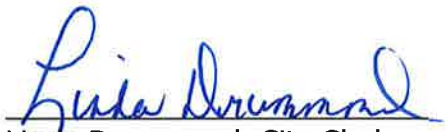
**20. New Business from the Floor**

None

**21. Adjourn.**

Alderman Sarver moved to adjourn. Alderman Ulledahl seconded the motion.

Ayes – 6, Noes – 0, motion carries via teleconference. Mayor Boley declared the regular session adjourned at 7:17 p.m.



Linda Drummond, City Clerk



Damien Boley, Mayor